



# Ents

BY YA GIRL, IRINA



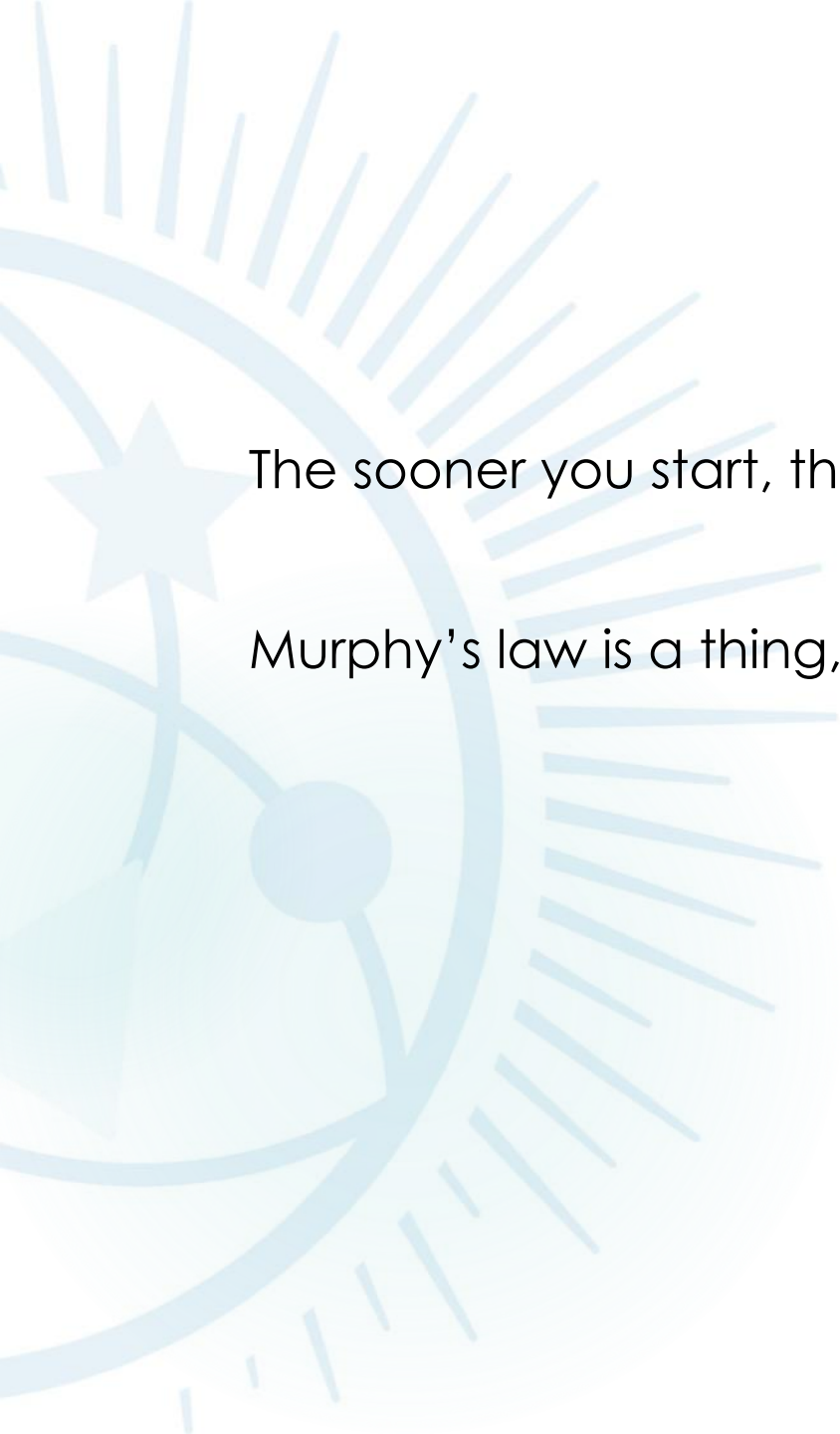
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# Planning

The sooner you start, the better!

Murphy's law is a thing, people!

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# You don't have to do everything on your own

- ▶ Delegation – everyone should have at least one job.
- ▶ Follow ups – have they done it?
- ▶ Fairness – don't let all the pressure fall on one person.

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# Sharing is caring

- ▶ Google drive – backups
- ▶ Sharing minutes and plan drafts
- ▶ Group Chats: keep your committee updated

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# Tell them what you want

- ▶ Don't be afraid of telling your committee exactly what you want
- ▶ Same thing with organizations

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# Social media is your best friend

▶ We all spend most of our time glued to our phone, give people something interesting to look at!

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# Feedback

- ▶ What went well?
- ▶ What could have been better?
- ▶ What do you want to change for next time?

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# At the end of the day...

- ▶ Not everything will go as planned.
- ▶ Work with what you were given,
- ▶ Take a deep breathe, and enjoy yourself!

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# Sustainability

IT'S ME AGAIN

# Sashay away, paper

- ▶ Planning
- ▶ Flyers

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# Posters

- ▶ Posters
  - ▶ Electric poster thingy: [admin@uccsocieties.ie](mailto:admin@uccsocieties.ie)
  - ▶ Know how many you need to avoid over printing
  - ▶ Too many? Recycle!

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# Event Running

- ▶ Promote bringing reusable cups!
- ▶ If you have the time, consider making the event snacks yourself.
- ▶ Leftovers should never be wasted away.



Every little bit matters!

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